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14 April 1953

SUBJECT: Junior Officer Trainees on the PM Staff

1. The program of Junior Officer Training, in brief, calls for the recruitment of high-level, young men with intelligence potential. These young men are selected by OTR and assigned to the OTR T/O. During their first few months, they are tested, assessed, and enrolled in EIC. During the balance of the training, they are assigned to various offices for on-the-job training. At all times the trainee is on the OTR T/O. Upon conclusion of training, the trainee is shopped for permanent placement.

2. It is proposed that the PM Staff consider participation in this program.

3. It is proposed that plans for trainees be made as follows:

a. Training period - one year

b. Number of trainees

- (1) One for Air-Maritime
- (2) One for OPOT
- (3) One for I&TA

c. PM Qualifications for Trainees

(1) OPOT

Veteran or active duty officer
25 years of age or older
Temperamentally suited for staff work
Overseas tour with CIA or equivalent

(2) I&TA

Recent graduate of OCS
25 years of age or more
Temperamentally suited for staff work

Desired:

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Desired:

OCS in combat branch
Military intelligence school at Commissioned Officer level
Knowledge or ability to express thoughts in writing

(3) Air-Maritime

d. PM Staff Obligations

Set up a training program for each of the four trainees in writing explaining:

- (1) Indoctrination
- (2) Supervision
- (3) What trainee can accomplish

Insure by careful advance planning that each trainee will be given professional training and will not be used as a messenger, etc.

Maintain T&A and evaluate trainee at end of 6 months and at end of one year.

e. Trainees Obligations

- (1) Perform duties assigned in a professional manner as a junior officer on the PM Staff
- (2) Complete outside reading assigned by supervisor as part of training

4. This program should redound to the advantage of the trainee and of the PM Staff. In a one-year period, each trainee will be well known to members of the staff. In certain cases, the Staff may wish to request the trainee for permanent assignment. In a like manner, the trainee will be able to decide whether or not he would like staff work as a permanent assignment.

5. Should the trainee receive placement in any other element of DD/P his knowledge of PM Staff would be valuable.

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